

**School Improvement Council Meeting**  
**Recorded by Dorie Resnik**  
**September 18, 2009 Bancroft Media Center**

| <b><u>Attendees:</u></b> |   | <b><u>Term Expires</u></b> |
|--------------------------|---|----------------------------|
| Francine Goldstein       | Principal and Chairperson                         | On-going                   |
| Jen Bentley              | Parent Representative – Co-Chair                  | 2011                       |
| Nancy Sweeney            | Kindergarten- Bancroft Teacher                    | 2010                       |
| Lauren King              | Learning Specialist - Bancroft Teacher            | 2010                       |
| Nancy Snow               | Librarian – Bancroft School                       | 2011                       |
| Lisa McDonough           | 5 <sup>th</sup> Grade Bancroft Teacher            | 2011                       |
| Heidi Borenstein         | Parent Representative                             | 2011                       |
| Dorie Resnik             | Parent Representative                             | 2010                       |
| Laura Gregory            | Parent Representative                             | 2011                       |
| Juli McDonough           | Community Representative<br>– Recording Secretary | On-going                   |

**Key Points from Meeting:**

- School Improvement Councils were mandated in 1993, there is some flexibility in how they are run at each school within guidelines set up by the State of Massachusetts.
- Bancroft has a precedent for having 2 year terms for members to ensure continuity from year to year and overlap of members.
- School improvement plans are revised yearly by the School Improvement Council (SIC).
- The School Improvement Council is to act in an advisory role to the principal in developing a school improvement plan and implementing initiatives deemed important by the school principal and community.
- Officers were selected for the role of Recording Secretary and Co-Chair. Roles are noted in the Attendee list.
- ***Meetings will be held the 2<sup>nd</sup> Friday of the month at 8 AM.***

**Discussion**

Each School Improvement Council (SIC) develops a school improvement plan through surveys of teachers and parents. The individual school's improvement plan is presented to the school committee. The town of Andover has a district wide elementary school improvement plan developed by the elementary school principals and presented to the School Committee. Our school improvement plan will have some goals that are in common with the district wide improvement plan and others specific to Bancroft elementary school. Time was spent reviewing our plan from 2009, in doing so there was a discussion of the specification of the Educational Team Facilitator job being a .5 FTE and in the plan this position was suppose to be changed to a .95 FTE. This goal from last year was approved.

- **Folders were given to each member containing:**
  - Bancroft Elementary School FY2010 School Improvement plan
  - Elementary Level School Improvement Plan FY2010

- Handouts – Meeting Agenda, Policy on School Councils, Fact Sheet on School Councils, Andover Public School 2009-2010 Goals and Objectives, list of School Council Members 2009-2010